



# How to get started

## Download SkoolBag



From your phone, navigate to the [Apple App Store](#) (iPhone users) or [Google Play Store](#) (Android users) and search for “**SkoolBag: School Communication**” to download the free app.

## Create an account



Open the app and follow the prompts to set up your account. You'll need your email to get started.

## Add our school



Click on the **ADD/REMOVE** icon to search for the organisation by name and press enter. Tap the plus icon to subscribe to the school.

## Enable notifications



You'll be prompted to allow SkoolBag to send you notifications. Ensure you select **allow** so you don't miss any crucial information!

## Subscribe to Groups



Click on our logo to navigate to our profile page. Click on the Groups tab to find and select the required groups to receive news as a member of that group.