



Holy Trinity Primary School

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Dear Parents/Carers

We would like to welcome you to our Compass Parent Portal, a new way to engage with our school community.

Compass will be our primary communication tool that will facilitate effective communication between home and school. A letter will soon be sent via email to all enrolled families with your login details for Compass. It is most important to keep your Username and Password secure, just like your bank account details, they should not be shared with anyone, including your children.

Using the Compass Parent Portal, you will be able to:

- Be informed of important updates, events and reminders
- View your child's timetable
- Review your child's attendance
- Provide explanations for periods of absence
- Update your contact details
- Book Parent/Student/Teacher Conferences

Accessing Compass

Compass is a web-based application that is accessible on any modern web browser (Internet Explorer, Firefox, Chrome, Safari) or by downloading the App called 'Compass School Manager' available through Apple Store or Google Play store for Android users. Parents can also access the Parent Portal on your computer via the website: <https://htgranville-nsw.compass.education/>



IPOD TOUCH / IPHONE / IPAD

For iPhone and iPad users

Go to the Apple App Store, search for "Compass School Manager" and download the free Compass app. Search for **Holy Trinity Granville** and you're ready to go!



For Google Android Users

Go to the Google Play Store, search for "Compass School Manager" and download the free Compass app. Search for **Holy Trinity Granville** you're ready to go!

Access Details

The first time you login you will be required to change your temporary password and confirm your email address as well as your mobile phone number. These details will be used by the School for student absent notification, password recovery and email communication. This login will allow you access for all the children in your family.

A list of frequently asked questions can be found in this [supporting document](#).

Please do not hesitate to contact the school if you require any further assistance.

Yours Sincerely


Philip Mahony

Principal