

# Ordering Food from the Caroline Chisholm College Canteen

## Using the Flexischools App

### **Canteen Purchases - Online only from Monday 25 October 2021**

No walk-in purchases or paper orders will be accepted from this date.

As a reminder if you have not done so already you should download the Flexischools App from the Apple App Store or from Google Play.

You can order days in advance up to 8.15 am of the day on which lunch is required.

Once you are registered you can also make orders from your desktop using the same log in details at <https://www.flexischools.com.au/>

Each online order will incur a \$0.29 Order Fee.

### **Getting started with Flexischools**

If you'd like to start ordering online, it's simple to get started.

#### **Set up your account**

1. *Download the Flexischools App*  
Download the app from the App Store or from Google Play.  
Note: for iPhone and iPad please select 'Allow' notification
2. *Register*  
Open the Flexischools App and click 'Like to register?', enter your email address and click 'Register'.

You will then be sent a registration email.

Follow the instructions in the registration email to finish setting up your account.

Once your account is set up, login to the *Flexischools App*, select the *Profile* icon on the grey navigation bar, select *Student* and 'Add a student', search for the school name, **Caroline Chisholm College 90-98 The Lakes Drive Glenmore Park NSW 2750**, (Note: There are a couple of schools across Australia using this App that have the words, Caroline Chisholm, in their school title, so please be careful to choose the correct school), then select their *year level, class* and enter their *details*.

#### **3. Top Up Your Account**

To make ordering fast and simple, you can set up automatic top-ups.

## ***Placing an order***

1. *Place your order*  
In the Flexischools App, swipe up and down to find the service category you are interested in, swipe left and right to find the service you are interested in and select the green 'Order' button.
2. *Make your selection*  
Select the items you wish to order.
3. *Make payment*  
Select your payment option and complete payment to place your order.

If you have any problems setting up your account and/or ordering please refer to the Help option on the toolbar at [Flexischools.com.au](https://flexischools.com.au) and select "Parents".