

Learning Links are running webinars for parents using industry standard Zoom software, a secure and encrypted video platform.

To ensure we can provide the best possible support via online Zoom sessions, here is some information to follow to download the program and check that your internet and computer meet the necessary requirements.

### **ZOOM SESSION REQUIREMENTS**

To participate in the webinar with Learning Links via the Zoom platform, you will need:

- A desktop computer, laptop or tablet
- A stable internet connection broadband wired or wireless (3G or 4G/LTE)

## **DOWNLOADING ZOOM**

To download the Zoom video program onto a laptop, desktop computer or smart device, visit https://zoom.us/download

Select 'Zoom Client for Meetings', click 'Download' and follow the prompts to install the program.



If you are using a tablet or iPad, download the 'Zoom Cloud Meetings' app from the App Store or in Google Play.





## ATTENDING A ZOOM WEBINAR

Once your registration is confirmed, you'll receive an email invitation confirming the time and date, a link to access the webinar and a link to add it to your calendar. You'll also receive a reminder the day before and hour before the webinar begins.

## Your registration is complete.

The Webinar begins on 9/08/2021 at 4:00 PM.



SAVE THE DATE: 9/08/2021 at 4:00 PM

JOIN THE WEBINAR

OR

ADD TO CALENDAR

At the scheduled time, click on 'Join the webinar' button in your reminder email. A webpage should pop up and you can select 'Join Video Stream'



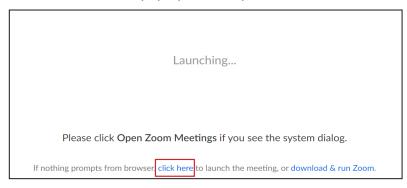
Add To Calendar ▼

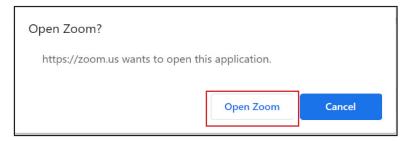
Contact Support

DONE

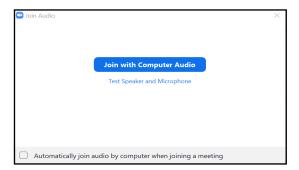


A Zoom window will pop up, click 'Open Zoom'.





Choose which audio source you'll be joining with and test the sound to check it's working. Your video will remain off for webinar sessions.



The webinar session will open and you will be able to view and hear the presenter and their presentation slides.





Your device will be automatically placed on mute for the duration of the webinar. If you have any questions, simply type them in the 'Q&A' box located in the bottom toolbar. Your presenter may also have the 'Chat' function enabled for discussion during the webinar.



## MORE INFORMATION

For more information about accessing Zoom webinars, visit: <a href="https://support.zoom.us/hc/en-us/articles/115004954946-Joining-and-participating-in-a-webinar-attendee">https://support.zoom.us/hc/en-us/articles/115004954946-Joining-and-participating-in-a-webinar-attendee</a>

If you have any questions or concerns about using Zoom for a Learning Links webinar, get in touch with our Workshops team prior to the session:

Call 1300 003 900

Email workshops@learninglinks.org.au