



## CLASS PLACEMENT POLICY

Outlined below is the process we use at Glengarry Primary School to place students in classes for the start of the year. Staff at Glengarry Primary School are committed to meeting the educational needs of all students. A great deal of thought, planning and time goes into placing children into classes each year. Every effort is made to place each child in a learning environment that is productive and successful.

### RATIONALE

Glengarry Primary School creates its class structure based on the professional judgement of staff taking into account the students' academic, social and emotional needs. Once class configurations are developed, parents / carers will be invited to submit requests based on peer relationships, class structures and family circumstances. While every effort will be made to meet requests, this may not always be possible.

### GUIDELINES

Factors influencing homogeneous classes are:

- the educational needs of the students;
- the projected number of students in each year level;
- the ratio of girls to boys;
- projected enrolments during the year based on past trends;
- the number of teachers employed at the school; and
- the constraints of resources and facilities.

Factors which are considered in the placement of students include:

- academic performance
- work habits e.g. ability to work independently
- behaviour
- gender
- social network
- social maturity
- special needs
- family situations e.g. twins, siblings

*We Care*

Telephone (08) 9378 5678 25 Doveridge Drive, Duncraig WA 6023

[www.glengarry.wa.edu.au](http://www.glengarry.wa.edu.au)

ABN 58 442 651 305



## **PROCESS:**

Staff meet mid-fourth term to establish the classes for the following school year. Teachers of the current and past year levels make recommendations about where to place those students for the following year. Teachers ensure each new class has:

- a balance of academic ability
- gender balance
- socially balanced groups

At times, multi-aged classes are formed to balance numbers across the entire school, i.e. so all classes can be kept below the recommended number. When this occurs, classes are also formed in a balanced manner taking into account all the factors listed, i.e. all classes across the school will have a balance of academic levels, behaviour, social groupings etc.

Prior to the commencement of the new school year, classes will be reviewed to account for new enrolments and children leaving the school.

Classes are then approved by the Leadership team and distributed / displayed in their final form at the start of the school year.

<i>Effective Date: 04/11/2020</i>
<i>Review Due: 04/11/2024</i>

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